

**JOINING REPORT**

Date: \_\_\_\_\_

From,

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

To,

The Registrar  
NITK, Surathkal

Respected Sir,

Sub.: Joining to the post of \_\_\_\_\_

Ref.: Offer of Appointment No \_\_\_\_\_ dated \_\_\_\_\_.

\*\*\*\*

I \_\_\_\_\_ (Name), \_\_\_\_\_ (Institute Form Number)  
join for duty on \_\_\_\_\_ (Forenoon/Afternoon) as \_\_\_\_\_  
at NIT, Surathkal against the Offer of Appointment referred above.

I have read and understood the terms and conditions mentioned in the above Offer of Appointment and agree to abide by them and the Rules of the Institute.

Yours faithfully,

Signature: \_\_\_\_\_

(with date)

Name: \_\_\_\_\_